



NATIONAL CAPITAL FUNDING, LTD.

Builder/Retailer Approval Checklist

Builder/Retailer must be approved by National Capital Funding, Ltd. prior to loan closing.

Builder/Retailer: _____

_____ *Builder/Retailer Summary Application*

_____ *Contractor's Performance Agreement*

_____ *Disbursement Instructions*

_____ *Copy of Builder's/Retailer's State License*

_____ *Evidence of General Liability Insurance*

_____ *Evidence of Worker's Compensation Insurance or a brief statement on company letterhead signed by the Builder/Retailer explaining why they may not be required to carry it.*

_____ *Mfg/Modular Home Retailers: Evidence of Dealer's Open Lot Insurance Policy reflecting NCF as a Loss Payee. See clause below. Otherwise, a Builder's Risk insurance policy will be required on each deal.*

*Loss Payee Clause on Dealer's Open Lot Insurance Policy must read as follows:
National Capital Funding, Ltd.
Its Successors and/or Assigns
14405 Walters Rd., Ste 350
Houston, TX 77014*

_____ *Site-Built Home Builders: Evidence of Builder's Risk Insurance required on each deal.*

Please complete and submit all items listed above for NCF Approval of Builder/Retailer via e-mail to tmcknight@ncfunding.net, via fax to (281) 537-5698, or via mail delivery to

**National Capital Funding, Ltd.
14405 Walters Road, Suite 350
Houston, TX 77014-1320
Phone: (281) 537-0073**

